

**ORANGEVILLE COMMUNITY UNIT SCHOOL DISTRICT #203**

**310 S. East St.**

**Orangeville, IL 61060**

**Tel.: 815-789-4450 Fax: 815-789-4607**

**Michael Mercer**  
**Interim Superintendent**

**Tel: 815-789-4450/Fax: 815-789-4607**

**Ryan Amendt**  
**Elementary Principal**

**Tel: 815-789-4450/Fax: 815-789-4607**

**Mark Schudel**  
**Jr.-Sr. High Principal**

**Tel: 815-789-4289/Fax: 815-789-4709**

**TO:** Orangeville CUSD #203 Parents

**SUBJECT:** Parent/Teacher Conferences – October 27<sup>th</sup> & 28<sup>th</sup>

**FROM:** Michael Mercer, Interim Superintendent  
Mark Schudel, Jr./Sr. High Principal  
Ryan Amendt, Elementary Principal

The first scheduled Parent/Teacher Conferences of this school year will be conducted on Thursday evening, October 27<sup>th</sup> from 4:00 p.m. to 7:00 p.m. and Friday morning, October 28<sup>th</sup> from 8:00 a.m. to 11:00 a.m.

Conferences will be by appointment and will be held in the teachers' classroom. Each appointment will be fifteen minutes in length. All Special Education teachers and Title I teachers will be available for conferences with your child's teacher.

We are asking that you complete the form on the reverse side of this letter and return it to school by, **Friday, October 7<sup>th</sup>**. Please submit only one form per family. Appointments will be scheduled and a notification of time(s) will be provided to you.

Every effort will be made to schedule appointments sequentially to save you travel and wasted time between appointments.

We eagerly look forward to meeting with you to better the education of your child.

**PARENT / TEACHER CONFERENCES**

RETURN TO SCHOOL NO LATER THAN **FRIDAY, OCTOBER 7, 2011**

ONE FORM PER FAMILY PLEASE

Parents First & Last Name \_\_\_\_\_

Telephone \_\_\_\_\_

Students Name (first and last name) and teacher with whom you want a conference:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<u>Teachers Name</u>	<u>Appt. Time &amp; Bldg.</u> (Do not write in this Column)	<u>Teachers Name</u>	<u>Appt. Time &amp; Bldg.</u> (Do not write in this Column)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list your time preferences:

\_\_\_\_\_

\_\_\_\_\_